

29 January 2025

MEMORANDUM FOR RECORD

Subj: Construction Quality Management for Contractors Instructor Certification for Ric Wade

Ref: (a) NAVFAC HQ PDC5 Guidelines for Certification of Instructors and Students of the CQM-C Course (Aug 2021)
(b) Federal Acquisition Regulation (FAR) 52.246-12 Inspection of Construction
(c) FAR 52.236-5 Material and Workmanship

1. Pursuant to References (a), (b), and (c), Mr. Ric Wade, NAVFAC Southwest PDC5, is/has been identified as an approved Construction Quality Management for Contractors (CQM-C) course instructor for Naval Facilities Engineering Systems Command (NAVFAC) Southwest.
2. Mr. Ric Wade's NAVFAC Southwest (SW0) Facilitator Identification Number is: 10
3. Mr. Wade is authorized to sign and issue CQM-C completion certificates as an instructor/facilitator for those students who successfully complete the course.
4. Mr. Wade is responsible for:
 - a. Facilitating CQM-C courses in coordination with NAVFAC Southwest PDC5 policies
 - b. Issuing completion certificates only to students who achieve a passing score of 70%,
 - c. If Mr. Wade's instructs this course without a NAVFAC employee his authority is to issue certifications to identify that the student's certification is limited to the NAVFAC Southwest region. Mr. Wade shall utilize the NAVFAC Southwest Certificate included in enclosure 1 as the region specific CQM-C completion certificate to identify that the student's certification is limited to the NAVFAC Southwest region.
 - d. Emailing the roster spreadsheet to the NAVFAC Headquarters PDC5 upon completion of all CQM-C courses, and
 - e. Forwarding/maintaining completed student surveys within NAVFAC Southwest PDC5 file system.
5. This certification may not be further delegated, expires three years from date of issuance, and may be revoked without cause and at the sole discretion of the NAVFAC Southwest PDC5 Construction Director.
6. For any questions relating to this matter, please contact Gregory Lewis at 619-705-4703 or gregory.j.lewis41.civ@us.navy.mil.


Gregory J. Lewis

Construction Director, PDC5
NAVFAC Southwest