



**Course Location:**  
**AGC San Diego Training Center**  
6212 Ferris Square  
San Diego, CA 92121  
858-558-7444 | 858-731-8155  
www.agcsd.org  
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## Title: Oracle's Primavera P6 Workshop: Learn How to Effectively Plan and Control Projects

Overview: Learn to use Primavera P6 to manage small to large-scale projects successfully and efficiently. In this workshop, Seyi Kuks introduces you the Primavera P6 user interface. You'll plan a project, including creating filters, layouts, baselines, and print reports. You'll also update an un-resourced project, create and assign roles and resources, and control the project with resources and costs. A completion of "Oracle's Primavera P6 Essentials Training" certification will be awarded by Kuks & Co.

### Workshop Outline:

- Introduction
- Configuring preferences
- Creating a project
- Maintaining calendars
- Creating the WBS
- Adding activities
- Formatting the schedule (bar chart, relationships, constraints, and filters)
- Printing reports
- Updating schedule and baseline comparison
- Creating resources
- Assigning resources and expenses
- Updating a Resourced Schedule

Prerequisites: Experience in a project environment and understanding of how projects are planned and controlled.

This includes knowledge of the following subjects:

- Basic project management processes,
- How to plan a project including the development of a Work Breakdown Structure,
- Experience in the use of PCs and an understanding of the operating system.
- You will need a personal laptop (Instructions to download the free trial software will be provided).

**\*\*\* Participants are encouraged to bring their own (Windows) laptops (Instructions to download the free trial software will be provided). Limited Laptops will be available to use call Becca Schaffer to reserve yours 858-731-8155**

Date: January 29, March 26, May 21, 2019

Time: 7:30 am - 3:30 pm

Course Tuition: AGC Members \$425 | Non Members \$525

Registration: Online Registration Must be completed [WWW.AGCSD.ORG](http://WWW.AGCSD.ORG)

Cancellations and/or Changes Policy: Cancellation notification must be received in writing no later than three business days prior to the scheduled course date. Substitute registrants can be named at any time. A full refund - minus a 5% processing fee if paid by credit card - will be given if notification is received by AGC San Diego three business days prior to the course start date. If a cancellation is received within the three business day time frame, or if registrant(s) elects not to attend, attendee will forfeit the entire course fee. Those participants using using AGC Journeyman Trust funds must adhere to the cancellation policy. If a late cancellation or NO SHOW occurs the participating COMPANY and not the AGC Apprenticeship Trust is liable for the tuition.

Payment: Payment can be made online by credit card or PayPal. Master Card, Visa, Discover and American Express are accepted. Checks to be made payable to AGC San Diego. Invoice option is only available for AGC San Diego Chapter members. Full course payment must accompany each registration for all attendees at least seven days prior to the course start date. Contact Inna Alizade in Accounting for payment confirmations, refunds or receipts. [inna@agcsd.org](mailto:inna@agcsd.org)